

**Interstate**  
**APPLICATION FOR EMPLOYMENT**

Please complete and fax to (267) 803-0138

Please print clearly in ink. If you need assistance in completing the application,  
Please let us know so that we can discuss a reasonable accommodation.

Today's Date \_\_\_\_\_

**PERSONAL DATA**

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Current Address: Street and Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone Number: ( ) \_\_\_\_\_ Evening Phone Number: ( ) \_\_\_\_\_

Are you legally authorized to work in the United States? \_\_\_\_\_  
(If you are hired, you will be required to submit proof of identity and legal Work Authorization).

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Have you worked here before: \_\_\_\_ Yes \_\_\_\_ No If Yes, give dates: \_\_\_\_\_

If hired and less than 18 yrs of age, can you furnish a work permit? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ I'm over 18

If applicable: Military Status: \_\_\_\_ Active \_\_\_\_ Inactive Branch: \_\_\_\_\_

**AN EQUAL OPPORTUNITY EMPLOYER**

We are an equal opportunity employer and do not discriminate against any applicant because of race, color, religion, sex, national origin, age, disability, sexual orientation, marital status, veteran status, or any other legally protected group.

Have you ever been arrested or convicted of a summary offence, felony or misdemeanor?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, give details including date, location (city) nature of offense and disposition.  
Please explain. (Convictions will not necessarily disqualify an applicant).

*My signature certifies that I have read and agree with the above statements.*

\_\_\_\_\_  
Applicant's Signature Date / /

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In connection with my application for employment with **INTERSTATE**, I understand that investigative background inquiries are to be made on myself including consumer, criminal, driving, former employment, and other reports. These reports will include information as to my character, work habits, performance, and experience along with reasons for termination of past employment from previous employers. Further, I understand that you will be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my **DRIVING, CREDIT, CRIMINAL, CIVIL**, and other experiences as well as claims involving me in the fields of insurance companies.

I also understand that this application does not imply that I will be employed by **INTERSTATE** and **INTERSTATE** has the right to rescind an offer of employment, if an offer has been extended as well as the right to terminate employment based on whole or in part of one or more consumer reports compiled and furnished by any employee screening services or drug testing facilities. I authorize **INTERSTATE** to obtain drug testing for pre-employment or as random testing during my employment.

The statements and information furnished by me in this application are true and complete. I understand that I will be subject to immediate dismissal or refusal to hire if any time **INTERSTATE** discovers that I have omitted, misstated, or falsified information on this application or at any time during the hiring process.

I authorize all present and previous employers or other persons who have knowledge of me, or my records, to release such information to Interstate. I hereby release any individual, agency, and **INTERSTATE** from all claims, damages or liabilities whatever may arise from the disclosure of such information. I understand that all employees are subject to random drug and alcohol testing.

I understand that I may be required, depending upon my position, to sign a non-compete, confidentiality, and/or business ethics agreement as a condition of my employment.

I hereby acknowledge if I was previously hired by Interstate that all past "hire forms" signed by me will remain effective with the new hire. A copy will be provided upon request.

I understand that all employees of **INTERSTATE** are employees at will. If hired, I will be free to resign at any time. Likewise, **INTERSTATE** will have the right to terminate my employment at any time with or without any reason or notice, regardless of the date of payment of my wages or salary. Neither this application, the Policy/Safety Manual, or any other documents given to me is intended to create, nor should such documents be construed as creating, an express or implied contract of employment for a definite term. I understand that no other company representatives have the authority to alter my at will status without the written approval of Interstate Corporate Officers.

I authorize, without reservation, any party or agency contracted by this employer to furnish the above mentioned information.

I hereby consent to your obtaining the above information from any employee screening services or drug testing facilities. I also authorize the release, to Interstate's customer(s) job sites at which I will be working, of any information provided as part of my employment application including, but limited to, my I-9 and supported documentation.

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Dates available for work: \_\_\_\_\_ Total hours available per week: \_\_\_\_\_

Type of hours: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Days \_\_\_\_\_ Nights \_\_\_\_\_ Hours: \_\_\_\_\_  
\_\_\_\_\_ Regular \_\_\_\_\_ Temporary – What date will you no longer be available for work? \_\_\_\_\_

Do you have specific salary requirements? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, please indicate: \_\_\_\_\_

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